



Acrobat Document

15 January 1997

Supply

**ACCOUNTING FOR FEDERAL PROPERTY
PURCHASED UNDER THE PROVISIONS OF ANG COOPERATIVE FUNDING
AGREEMENTS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

This instruction establishes the requirement and provides procedures to properly account for equipment items purchased under the provisions of the Air National Guard Cooperative Funding Agreement (CFA). It applies to all California Air National Guard units who acquire items of equipment purchased under the CFA.

SUMMARY OF REVISIONS

Updates references and format.

1. Definitions:

- 1.1. Air National Guard Cooperative Funding Agreement (CFA). An agreement between the State of California and the National Guard Bureau to provide services for the operation and maintenance of Air National Guard facilities located throughout the State of California.
- 1.2. Accountable equipment (other than Real Property Installed Equipment (RPIE)). Any tool or piece of equipment that meets the criteria for accountability under the Air Force Equipment Management System (AFEMS).

2. Purchase of equipment items: The CFA provides for the purchase of tools and equipment other than RPIE. Under the terms of the CFA, these items are considered to be Federal Government property. Accountable equipment items purchased under the CFA will be those items purchased peculiar to the CFA mission which are not authorized for procurement through the AFEMS.

- 2.1. CFA equipment items will be requested on OTAG Form 37-3-4 with all information required for normal purchase through State procurement. A certificate will be completed which will attest to the non-availability of the items through Federal sources. A sample certificate is included as Attachment 1.
- 2.2. Upon receipt of a CFA equipment item by an CA ANG facility, the recipient will immediately advise the Allowance and Authorization (A&A) Section, Customer Support Branch of the supporting Base Supply, by submission of AF Form 601. Information provided to the A&A Section will include a complete description, unit price, quantity received, justification for use, and appropriate Allowance Source Code (ASC).
- 2.3. The A&A section will determine if the item(s) meet the criteria of accountable equipment. If it does:
 - 2.3.1. And an appropriate ASC cannot be determined, use ASC 041, Special Allowance, and request approval from ANGRC/LGSE using established procedures.
 - 2.3.2. Process receipt of the item using USAF Supply System procedures contained in AFMAN 23-110. It allows the issue of equipment without processing through the Air Force Stock Fund. Ensure that the item appears on the appropriate civil engineering custodian account/custody receipt listing (CA/CRL).
 - 2.3.3. For those facilities that do not have a civil engineering function (such as geographically separated combat communications units), consideration should be given to establish a CA/CRL utilizing the appropriate organization code and shop code CI.

3. Once the above actions are completed, the item(s) will be accounted for/disposed of as any other piece of Federal equipment under the AFEMS.

ROBERT W. BARROW
Major General, CA ANG
Commander

CERTIFICATE

The item(s) listed below are not available through the Air Force Equipment Management System to the civil engineering function at the following location:

FEDERAL STOCK NUMBER <u>(If Assigned)</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>
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SIGNATURES:

Chief, Customer Support Branch

Civil Engineer

FE: _____