

**California Army National Guard
Regulation 600-8-22
California Air National Guard
Instruction 36-2803**

Personnel - General

California National Guard Awards and Decorations

Joint Force Headquarters
Office of the Adjutant General
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UNCLASSIFIED

SUMMARY OF CHANGE

CA ARNG Regulation 600-8-22, CAANG Instruction 36-2803

Specifically, this revision--

- Removes all references to Federal Awards and Decorations.
- *NEW* Combines Army National Guard, Air National Guard, and State Military Reserve criteria into one regulation.
- *NEW* Adds the Senior Enlisted Leadership Ribbon.
- *NEW* Adds the California Legion of Merit Medal.
- *NEW* Adds the California Achievement Medal.
- Removes the State Military Reserve Meritorious Achievement Medal
- Updates criteria for Time Limitations for Awards

PERSONNEL- GENERAL

Military Awards

FOR THE GOVERNOR:

WILLIAM H. WADE II
*Major General
The Adjutant General*

OFFICIAL:



SAUL RANGEL
*COL, GS CA ARNG
G-1, Army Division*

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CHAPTER 1 - GENERAL INFORMATION

SECTION I. ADMINISTRATIVE PROCEDURES

1-1. PURPOSE AND APPLICABILITY

- a.* This regulation prescribes the California National Guard's policies, criteria, and administrative instructions concerning state decorations and awards under the direction of the State Military and Veterans Code, Chapter 640.
- b.* The California National Guard Awards Program provides a means of tangible public recognition for acts of valor, achievement, and meritorious service rendered to the State of California, Army, or Air Force.
- c.* This regulation applies to members of the California Army National Guard, the California Air National Guard, the State Military Reserve, the Naval Militia, and the California Cadet Corps.

1-2. SCOPE

- a.* No preconditions for an award may be established. Recipients may not be informed in advance that attainment of specific goals will result in the automatic award of a given decoration. Decorations will not be used as prizes in contests.
- b.* Except in cases where achievement or service is accomplished in purely State Active Duty status, preference in the selection of awards will be given to Federal decorations.
- c.* California National Guard members on Title 10 and Title 32 status are eligible for certain State awards and decorations, the criteria for each is outlined in this regulation.
- d.* To increase recognition of deserving individuals, goals can be established for Senior Commands; however, requiring or limiting awards to a specific number per unit is not authorized.
- e.* Awards should follow a progressive sequence for recognition, except under circumstances where the act or accomplishment is so extraordinary that recognition with a lesser award (in that sequence) would be insufficient.
- f.* Commanding officers, directors, and deputy directors can approve (dependant upon rank) state decorations. Disapproval authority may be granted to a subordinate (as long as he/she has disapproval authority for the next lower award). See Appendic C for details.
- g.* No individual is automatically entitled to an award upon departure from an assignment. Certificates or memorandums of commendation are appropriate means to recognize departing Soldiers, Airmen, or civilian employees.

1-3. RECOMMENDATIONS

- a.* It is the responsibility of any individual having personal knowledge of an act, achievement, or service believed to warrant the award of a decoration, to submit a recommendation for consideration. A Soldier/Airman may not recommend himself/herself for an award.
- b.* Individuals being recommended for an award must have the approval/disapproval of the commander of the unit to which they are assigned.
- c.* No more than one decoration will be awarded for the same act, achievement or period of service. A decoration for an act of heroism or achievement may be awarded within a period for which an award for meritorious service has been awarded.

1-4. PERIOD OF AWARD

- a.* The accomplishment of duty or period of service for which the decoration is recommended should have been completed prior to submitting the recommendation, except in cases of transfer or retirement.
- b.* For service awards, the cited period is limited to the period of service during which the individual served under the recommended command, except in the case of retirement (where the entire length of service may be cited.)
- c.* For achievement awards, the length of time is not a primary consideration; however, the act or achievement should have a clear beginning and ending date.
- d.* For valor and heroism awards, the cited period is governed by the same standards stated in paragraph *b.*
- e.* The award of a decoration in recognition of a single act of heroism or meritorious achievement does not preclude an award for meritorious service at the termination of an assignment. Recommendations for an award for meritorious service will not refer to acts of heroism or meritorious achievements which have been previously recognized. Appendix A contains a glossary of commonly used terminology for awards and decorations.

1-5. TIME LIMITATIONS

- a.* To be fully effective each recommendation for an award or decoration must be submitted in a timely fashion, undue delay in submitting a recommendation may preclude its consideration.
- b.* No military decoration should be awarded more than three years after the act or period of service to be honored. It is desirable that each recommendation for an award must be formally entered into military channels within two years of the act, achievement or service; however, on a case by case basis, the Adjutant General can authorize the awarding of any medal or ribbon irregardless of how much time has elapsed.

1-6. PREPARATION

- a.* Only one proposed recipient may be named on a single recommendation form.
- b.* Appendix B contains samples of CNG Forms 672-14 and 672-15, Recommendations for Award, as well as instructions for completion.
- c.* CNG Form 672-14 will be used to process awards of the California Medal of Merit (CAMM), the California Commendation Medal (CACM), the California Achievement Medal (CAAM), the California Legion of Merit (CALOM), and the California Order of California (CAOC.)
- d.* CNG Form 672-15 will be used to process awards of the California Military Cross (CAMC) and the California Medal of Valor (CAMV.)

1-7. SCHEDULE OF SUBMISSION AND APPROVAL AUTHORITY

- a.* If an individual is temporarily assigned to a unit, they must receive concurrence from the parent unit commander before an award recommendation can be initiated.
- b.* All California National Guard unit commanders (company/separate detachment) are authorized to approve and award the following state awards: California Service Medal/Ribbon, California Good Conduct Medal/Ribbon, California Drill Attendance Ribbon, Enlisted Trainers Excellence Ribbon and Enlisted Excellence Ribbon.
- c.* The Counterdrug Directorate, Joint Counterdrug Task Force, is the only Directorate authorized to approve the award of the California Counterdrug Service Ribbon.
- d.* The Accession Task Force (Recruiting & Retention) is the only Directorate authorized to approve the award of the California Recruiting Achievement Ribbon.
- e.* Appendix C shows the schedule for submission, processing time, and approval authorities for recommendations for State awards and decorations other than those outlined above.

1-8. SUSPENSION OF FAVORABLE PERSONNEL ACTION (FLAG)

- a.* Individuals on whom favorable personnel actions have been suspended, may not receive a decoration during the period of suspension.
- b.* Waivers can be authorized for overweight and physical training flags for awards of heroism or retirement (only) by commanders with approval authority for the recommended award.

1-9. SUCCEEDING AWARDS

- a.* Appendix D outlines the appropriate devices for succeeding awards.

1-10. POSTHUMOUS AWARDS

- a.* Decorations may be awarded to deceased members of the California Army or Air National Guard for heroism, meritorious achievement, or contributions made prior to their death.
- b.* The California Memorial Medal (CAMEM) and the California State Flag may be presented to primary next-of-kin of any individual who was killed or who performed duty honorably while in service of the California National Guard and/or the United States Army or Air Force. Chapter 2, Section VI, Memorials, paragraphs 2-24-26, outlines eligibility requirements for the California Memorial Medal, State Flag, and Memorial Certificate.

SECTION II. RECORDS AND CONTROLS

1-11. AWARDS BOARD

- a.* There is no requirement to establish an Awards Board; however, boards are not prohibited.
- b.* A commander may wish to establish an Awards Board for reviewing the eligibility for awarding decorations only for which he/she has the authority to approve.

1-12. FILING AND RECORDING OF AWARDS

- a. The filing and recording of awards will be accomplished by the respective approval authority.
- b. Permanent Orders, when issued, are required to be filed in the individual Soldiers/Airmans personnel folder.
- c. Longevity medals and service ribbons (i.e. California State Service Medal) are administratively awarded upon approval of the unit commander to individuals who qualify. Orders are not required; however, a memorandum signed by the unit commander authorizing the award must be filed in the Soldiers/Airmans personnel folder.
- d. Appendix E outlines the Announcement of Awards.

1-13. PRESENTATION OF AWARDS

- a. Awards and Decorations will be presented in a timely manner by the Commander or other leader in the chain of command at an appropriate ceremony. Appendix F outlines the presentation authority for State awards and decorations.
- b. Presentation medal sets should be maintained by each command for presentation to the recipient when a permanent medal set or device for succeeding award is not available. After the ceremony, the presentation medal is recovered and replaced with the medal or device.

1-14. STATE AWARD CERTIFICATES AND FOLDERS

- a. Award certificates will be presented with each State decoration inside of a presentation folder.
- b. State award certificates and presentation folders can be obtained from the Joint Force Headquarters ATTN: Awards, California Army National Guard or California Air National Guard.

1-15. QUARTERLY REPORT OF STATE DECORATIONS

- a. A report of state decorations will be prepared and submitted quarterly by each of the Brigades and Battalions of the California Army National Guard and forwarded through command channels to the Joint Force Headquarters, ATTN: Awards, 9800 Goethe Road, Sacramento, CA 95827. All of the reports will be consolidated and forwarded to the Adjutant General for review, then to the California State Legislature for accounting purposes. The State report form can be found in Appendix G.

1-16. SUPPLY REQUESTS FOR STATE MEDAL SETS

- a. State medal sets, ribbons and devices can only be requisitioned by the Brigades/Wings of the California National Guard from Joint Force Headquarters, ATTN: Awards (Army or Air), 9800 Goethe Road, Sacramento, CA 95827 (as appropriate). *It is the responsibility of the Brigades/Wings to distribute the medal sets, ribbons and devices to their subordinate commands and units as they see fit.*

1-17. REPLACEMENT AWARDS

- a. The recipient of a State award is provided an initial issue of the medal, ribbon or device. One time replacements may be obtained, on a case by case basis, from Joint Force Headquarters, ATTN: Awards, 9800 Goethe Road, Sacramento, CA 95827.

1-18. AWARDS TO PERSONNEL OF OTHER SERVICES

- a. Awards from one branch of the Armed Forces can be presented to a member of another branch of the Armed Forces after receiving concurrence from the parent service.
- b. Only one recognition for any act or period of service will be authorized by any branch of the Armed Forces.

1-19. WEARING OF STATE AWARDS, ORDER OF PRECEDENCE

- a. California State awards and decorations will be worn below Department of the Army, Air Force, Department of Defense, and Department of Defense approved foreign decorations.
- b. Awards and decorations from other States are authorized for wear while serving in the California National Guard and will be worn below California National Guard awards and decorations.
- c. Appendix H shows a color chart of all State awards, presented in order of precedence, with appropriate devices.

CHAPTER 2 - CALIFORNIA NATIONAL GUARD AWARDS

SECTION I. DECORATIONS

2-1. CALIFORNIA MEDAL OF VALOR (CAMV)

- a.* A CAMV may be presented to each person, who, while a member of the California National Guard, distinguished himself/herself by courageous conduct at the risk of his/her own life, above and beyond the call of duty (Appendix A defines Above and Beyond the Call of Duty.)
- b.* The act or deed need not have occurred while in the service of the State or of the United States.
- c.* The award of the CAMV will be made after submission of supporting documentation and at least one eyewitness statement from a person having personal knowledge of the act or deed.
- d.* A CAMV may be presented to those Soldiers/Airmen who have been awarded the Medal of Honor without submission of documentation or proof.
- e.* CNG Form 672-15 will be used to process recommendations for the award of the CAMV.
- f.* Description: A bronze cross, 1 1/4 inches in height, 1 1/4 inches in width, and 1 1/4 inches in width with the words "FOR VALOR" on the transverse bar, the arcs filled with redwood branches, all encircled with a 1/8 inch blue enameled band superimposed on a bronze finish eight-pointed star environed with rays suspended by a ring from a moired silk neck band, 27 inches in length and 1 3/8 inches in width, composed of stripes of blue (5/32 inch), golden yellow (5/32 inch), blue (1/16 inch), red (5/8 inch), blue (1/16 inch), golden yellow (5/32 inch) and blue (5/32 inch). A certificate (CAL NG Form 672-2) accompanies the award.

2-2. CALIFORNIA MILITARY CROSS (CAMC)

- a.* A CAMC may be presented to each person, who, while a member of the California National Guard, distinguishes himself/herself by heroism (Appendix A defines Heroism.)
- b.* The act or deed need not have occurred while in the service of the State or of the United States.
- c.* The award of the CAMC will be made after submission of supporting documentation and at least one eyewitness statement from a person having personal knowledge of the act or deed.
- d.* CNG Form 672-15 will be used to process recommendations for the award of the CAMC.
- e.* Description: A Bronze Maltese Cross with a California Poppy in bas-relief between each limb of the cross and a twist on the top vertical limb of the cross with a rising sun environed with rays suspended by a rectangular metal loop to a moired silk ribbon 2 inches in length and 1 3/8 inches in width, composed of stripes of green (1/4 inch), red (1/16 inch), blue (1/4 inch), golden yellow (1/4 inch), blue (1/4 inch), red (1/16 inch) and green (1/4 inch). A certificate (CAL NG Form 672-3) accompanies the award.

2-3. CALIFORNIA ORDER OF CALIFORNIA (CAOC)

- a.* The CAOC may be presented to each person, who, while a member of the California National Guard distinguished himself/herself by exceptionally meritorious conduct in the performance of outstanding service to the State or the United States in a position of great responsibility.
- b.* The performance of duty must have been such as to merit recognition of service rendered in a clear exceptional manner within the scope of a special requirement or of an extremely difficult duty performed in a clearly outstanding manner. Performance of duties normal to the grade and branch, specialty or assignment, and experience of an individual is not adequate basis for this decoration, except that justification of the award may accrue by virtue of outstanding meritorious service in a succession of important positions.
- c.* The CAOC may also be awarded to civilians and members of other military services who meet the criteria established above.
- d.* CNG Form 672-14 will be used to process recommendations of the CAOC.
- e.* Description: A gold disc 2 inches in diameter with the Seal of the great State of California encircled on the front with the words "THE GREAT SEAL OF THE STATE OF CALIFORNIA" and on the reverse the words "ORDER OF CALIFORNIA DISTINGUISHED SERVICE", suspended by a ring from a moired silk neck band, 27 inches in length and composed of two 1/4 inch stripes of light yellow on either side with a wider 1 inch light blue stripe in the middle. A certificate (CAL NG Form 672-4) accompanies the award.

2-4. CALIFORNIA LEGION OF MERIT (CALOM)

- a.* The California Legion of Merit Medal was established by order of the Adjutant General on 20 June 2008.
- b.* The California Legion of Merit may be presented to each person, who, while a member of the California National Guard or civilian who has distinguished himself/herself by exceptionally meritorious conduct in the performance of outstanding services and achievements.
- c.* Criteria for members of the California National Guard and civilians are as follows:
 - (1) A single act or achievement which results in a significant benefit to the Soldiers and Airmen of the

California National Guard.

(2) A series of acts, achievements, or service over a period of time which results in a significant benefit to the Soldiers and Airmen of the California National Guard.

d. The acts or achievements must have been such as to merit recognition of key individuals for service rendered in a clearly exceptional manner.

e. Service should be in the nature of a special requirement or of an extremely difficult duty performed in an unprecedented and clearly exceptional manner; however, justification of the award may accrue by virtue of exceptionally meritorious service in a succession of important positions affecting the California National Guard.

f. The California Legion of Merit can be awarded by the Adjutant General or any General Officer.

g. CNG Form 672-14 will be used to process recommendations of the CALOM.

h. Description: On a wreath of Green laurel, a four-pointed White star bordered with Crimson, points reversed with v-shaped extremities. In the center, a silver bear, at the top the rising sun. Between each cross, within the wreath are crossed arrows pointing outwards. The overall width is 1.875", the height is 2.3" inches. The medal is suspended from a moired silk ribbon bar 1 3/4 inch in length and width composed of all crimson (no stripes). A certificate (CAL NG Form 672-17) accompanies the award.

2-5. CALIFORNIA MEDAL OF MERIT (CAMM)

a. A CAMM may be presented to each person, who, while a member of the California National Guard distinguishes himself/herself by exceptionally meritorious service to the State or the United States, or to any person who has rendered a distinct service in furthering the interests of and in promoting the security and welfare of the State and the California National Guard.

b. The CAMM may also be awarded to civilians and members of other military services who meet the criteria established above.

c. CNG Form 672-14 will be used to process recommendations of the CAMM.

d. Description: A cross of bronze 1 1/4 inches in height and 1 1/4 inches in width with words "FOR MERIT" on the transverse bar, backed by a wreath of redwood branches suspended from a moired silk ribbon 1 3/4 inches in length and 1 3/4 inches in width composed of stripes of red (3/16 inch), golden yellow (1/8 inch), blue (9/32 inch), golden yellow (3/16 inch), blue (9/32 inch), golden yellow (1/8 inch), and red (3/16 inch). A certificate (CAL NG Form 672-5) accompanies the award.

2-6. CALIFORNIA COMMENDATION MEDAL (CACM)

a. A CACM may be presented to each person, who, while a member of the California National Guard distinguishes himself/herself while serving in any capacity by meritorious service or achievement to the State or the United States. The requirement of meritorious service or achievement is accomplished with distinction but is lesser than what is required for the CAMM, performance of duties normal to the position does not warrant award of the CACM.

b. The CACM may also be awarded to civilians and members of other military services who meet the criteria established above.

c. CNG Form 672-14 will be used to process recommendations of the CAMM.

d. Description: A gold color octagonal medal depicting the mountains, forests, valleys, deserts and grasslands of California, surrounded by the words "BRING ME MEN TO MATCH MY MOUNTAINS," suspended from a moired silk ribbon 1 3/4 inches in length and 1 3/8 inches in width composed of stripes of silver beige (1/2 inch), blue (1/8 inch), golden yellow (1/8 inch), blue (1/8 inch) and silver beige (1/2 inch). A certificate (CAL NG Form 672-6) accompanies the award.

2-7. CALIFORNIA ACHIEVEMENT MEDAL (CAAM)

a. The CAAM was established by authority of the Adjutant General on 24 June 2008.

b. The CAAM may be presented to each person, who, while a member of the California Army and Air National Guard in the ranks of Major and below and Sergeant First Class and below.

c. The criteria for award of the CAAM is as follows:

(1) The CAAM is awarded to those Soldiers and Airmen who distinguished himself or herself by meritorious service or achievement of a lesser degree than required for award of the California Commendation Medal.

d. Description: A bronze colored octagonal medal, its front has a star above the profile of a grizzly bear with a laurel wreath across the bottom with the back reading "California Achievement". The medal is suspended from a moired silk medal and ribbon bar 1 3/4 inch in length and width consisting of 5/16 inch royal blue stripes on each

end with a 13/16 inch white stripe in the middle. A certificate (CAL NG Form 672-12) accompanies the award.

2-8. CALIFORNIA GOOD CONDUCT MEDAL/RIBBON (CAGCM)

a. The CAGCM may be awarded to each enlisted person, who, while a member of the California National Guard has demonstrated fidelity through faithfulness and performance of duty, efficiency through capacity to produce desired results, and whose behavior is such as to deserve emulation. There is no right or entitlement to the CAGCM until the immediate commander has approved the award and it has been announced in Permanent Orders.

b. To qualify for the CAGCM, an enlisted Soldier/Airman must meet the following criteria:

(1) Complete a minimum of three continuous years of service starting on or after 19 April 1952.

a. During the three-year period of service, the soldier must attend 95 percent of all ordered drills and one Annual Training period, with no AWOL time. Attendance at Basic and Advance Individual Training is considered as constructive attendance toward meeting the requirements for the award. Attendance at a service school for 15 or more days, in lieu of Annual Training, may be substituted for the Annual Training period.

b. If, during a three year period of service, an enlisted Soldier/Airman is ordered to active duty on either Title 10 or Title 32 orders, as part of Presidential or Governor Activation, in the service of the United States, then that period of active duty will qualify for the award as long as they still meet the criteria identified in subparagraph

b. (1) through (5) during his/her tour of duty.

(2) The immediate commander evaluates the Soldier/Airmans character as above reproach.

(3) The Soldier/Airmans record indicates that he/she has willingly complied with the demands of the military environment, has been loyal and obedient to his/her superiors, has faithfully supported the goals of their organization, the California National Guard, the Army/Air Force, and has conducted himself/herself in such an exemplary manner as to distinguish him/her from their fellow Soldier/Airmen.

(4) The soldier/Airman meets all the requirements and expectations for their grade, MOS, and experience.

(5) The Soldier/Airman has no convictions by a courts-martial or any civilian court (excluding minor traffic violations.)

a. A record of nonjudicial punishment could be in conflict with recognizing a Soldier/Airmans service as exemplary; however, such a record should not be viewed as automatically disqualifying. Commanders should analyze the record, giving consideration to the nature of the offense, the circumstances under which it occurred, and when it occurred.

c. Disqualifying criteria for the CAGCM is as follows:

(1) Soldiers/Airman whose retention is not warranted, or for whom a bar to reenlistment has been approved, are not eligible for this award.

c. The medal is authorized for the first award; thereafter, devices (see Appendix D) will denote succeeding three-year periods of service.

d. Description: A gold disc 1 1/4 inches in diameter with the seal of the State of California encircled with the words "California National Guard" suspended from a moire silk ribbon 1 3/4 inches in length and 1 3/8 inches in width composed of stripes of blue (3/32 inch), golden yellow (3/32 inch), blue (3/32 inch), and golden yellow (3/32 inch). A certificate (CAL NG Form 672-9) accompanies the first award.

2-9. CALIFORNIA ENLISTED TRAINERS EXCELLENCE RIBBON (CAETER)

a. The CAETER is awarded to those enlisted Soldiers/Airmen, who, while a member of the California National Guard have excelled in the preparation, conduct and evaluation of training, and have met the training objectives as stated in their Unit Training Programs.

b. Nominees may include those who have completed isolated or specific training projects with noteworthy results or dramatic success, or those who have, over an extended period of time, achieved consistently favorable results.

c. The narrative justification should contain specific examples including unit objectives sought and results obtained.

d. The ribbon is authorized for the first award, see Appendix D for succeeding awards.

e. Description. A 1 1/2 inch ribbon, predominantly green band with stripes of white: white (1/8 inch), green (1/8 inch), white (1/16 inch), green (3/4 inch), white (1/16 inch), green (1/8 inch), and white (1/8 inch). A certificate does not accompany this ribbon.

2-10. CALIFORNIA ENLISTED EXCELLENCE RIBBON (CAEER)

a. The CAEER may be awarded during each training year to those Soldier's/Airmen, who, while a member of the California National Guard meet the following criteria:

(1) Demonstrates exemplary performance of his/her assigned duties, performs effectively during the Annual Training period, has a 95 percent attendance record during assigned drills, has successfully completed his/her MOS/AFSC qualification, is proficient with his/her assigned weapon, has completed and passed the Annual Army/Air Physical Fitness Test, and whose appearance meets the established standard of the California National Guard.

b. The ribbon is authorized for the first award, see Appendix D for succeeding awards.

c. Description: A moired silk ribbon bar composed of equal 1/2 inch bands: green, white, and green. A certificate does not accompany this ribbon.

2-11. CALIFORNIA RECRUITING ACHIEVEMENT RIBBON (CARAR)

a. The CARAR award is issued to provide recognition for those soldiers/airmen, who, while members of the California National Guard have excelled in the field of recruiting. The following criteria must be met:

b. With the exception of full-time recruiters, California National Guard members must secure three enlistments within a twelve-month period. Within any one month period, full-time recruiters must secure the number of accessions indicated below:

(1) Army National Guard Recruiter - five accessions

(2) Air National Guard Production Recruiter - ten accessions

(3) Air National Guard Recruiting Officer Supervisor - seven accessions

(4) Air National Guard Recruiting and Retention NCO - seven accessions

c. Any California National Guard member documented as contributing significantly to the overall success in the completion of recruiting goals as set forth by The Adjutant General. The Accession Task Force Commander will determine individual eligibility of Soldiers and the Director of Staff - Air will determine individual eligibility of Airmen.

d. Certification of the accessions must be provided by a full-time Recruiter with a list indicating the names and dates of those enlisted and/or appointed.

e. California Army National Guard nominations will be forwarded to: Accession Task Force, Box 28, 9800 Goethe Road, Sacramento, CA 95827. Nominations for members of the California Air National Guard will be forwarded to: Headquarters, California Air National Guard, Box 15, ATTN: ANG/RRS, 9800 Goethe Road, Sacramento, CA 95827.

f. Brigade and Wing/Group Commanders may approve, award, and publish orders for the CARAR upon receipt of an authorization/approval memorandum from the Accession Task Force for Army National Guard Soldiers and the Director of Staff - Air for Air National Guard Airmen.

g. The ribbon is authorized for the first award, see Appendix D for succeeding awards.

h. Description: A moired silk ribbon bar, predominantly golden yellow 1/8 inch bands of green, red, white, blue, and green stripes centered. A certificate does not accompany this ribbon.

2-12. CALIFORNIA DRILL ATTENDANCE RIBBON (CADAR)

a. The CADAR will be awarded annually, from the date of enlistment, to any Soldier/Airman, who, while a member of the California National Guard, attends all ordered unit training assemblies and 15 days of Annual Training. Only service in the California National Guard will be used to qualify an individual for this ribbon. Individuals must be active members continuously during the calendar year and constructive credit will be applied toward qualification for the ribbon; Active Guard Reserve (AGR) personnel assigned to a unit are also eligible for the CADAR.

b. The ribbon is authorized for the first award, see Appendix D for succeeding awards.

c. Description: The ribbon is predominantly white with four 1/4 inch vertical blue stripes, three 1/4 inch white stripes, and two 1.8 inch white stripes on each edge. A certificate does not accompany this ribbon.

SECTION II. CALIFORNIA NATIONAL GUARD SERVICE AWARDS

2-13. CALIFORNIA SERVICE MEDAL (CASM)

a. The CASM will be awarded to any Soldier/Airman, who, while serving as a member of the California National Guard, Naval Militia, or California State Military Reserve (CASMR), for ten years of combined service. Succeeding awards will be issued for a period of five years of service thereafter.

b. The following is not creditable service for purposes of awarding the California Service Medal:

- (1) Inactive National Guard.
- (2) Reserve or Retired Lists (CNG)
- (3) Reserve or Retired Lists (SMR).
- (4) Active Duty with the Armed Forces of the United States prior to joining the California Army or Air

National Guard, the Naval Militia, or the California State Military Reserve.

d. Description: A bronze disc, 1 1/4 inches in diameter with a California grizzly bear standing on a grassy field in front of a rising sun environed with rays; below the grassy field are the words "FOR SERVICE," suspended from a moired silk ribbon 1 3/4 inches in length and 1 3/8 inches in width composed of stripes of blue (1/4 inch), golden yelllow (1/8 inch), blue (3/16 inch), golden yelllow (1/4 inch), blue (3/16 inch), golden yellow (1/8 inch) and blue (1/4 inch). A Certificate (CAL NG Form 672-7) accompanies the first award (10 years.) At retirement, the CAL NG Form 672-7 will be issued and will reflect the total number of eligible years of service.

2-14. CALIFORNIA FEDERAL SERVICE RIBBON (CAFSR)

a. A CAFSR may be presented to each Soldier/Airman, who, while a member of a California Army or Air National Guard, as an individual or unit/organization, was inducted, mobilized, or ordered into Federal Service and served honorably in support of a Federal mission directed by the President of the United States. The order to Active Federal Service must be under Title 10 in the service of the United States, if such service was completed under Honorable Conditions. *Soldiers activated under Title 32 orders are eligible for the CAFSR when activated for domestic support (i.e., Airport security).*

b. The following dates and descriptions of service qualify for the award of the CAFSR:

(1) On or after 15 September 1940 for all Soldiers/Airman who completed not less than 12 months of honorable service in the Armed Forces of the United States between 15 September 1940 and 16 September 1945. (World War II)

(2) On or after 1 August 1950 for all Soldiers/Airman who completed not less than 12 months honorable service in the Armed forces of the United States between 1 August 1950 and 27 July 1954. (Korean Conflict)

(3) On or after 1 October 1961 for all Soldiers/Airman who completed not less than three months honorable service in the Armed Forces of the United States between 1 October 1961 and 31 August 1962. (Berlin Crisis)

(4) On or after 3 July 1965 for all Soldiers/Airman who completed not less than six months honorable service in the Armed Forces of the United States between 3 July 1965 and 28 March 1973. (Vietnam Conflict)

(5) On or after 2 August 1990 for all Soldiers/Airman who mobilized, and who served honorably, as members of their units/organizations, or soldiers who were ordered to duty as individuals, and Soldiers/Airman ordered to duty who directly supported the mobilization, demobilization and family support of California National Guard Soldiers between 2 August 1990 and 11 April 1991. (Operation Desert Shield/Desert Storm)

(6) On or after 11 April 1991 to a date to be determined, for all Soldiers/Airman ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of peacekeeping activities in Southwest Asia. (Operation Desert Spring/Desert Fox)

(7) On or after 10 January 1995 through 8 July 1995, for all Soldiers/Airman ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of operations in the Republic of Haiti. (Operation Uphold Democracy)

(8) On or after 18 December 1997 to a date to be determined, for all Soldiers/Airman ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of peacekeeping operations in Bosnia. (Operation Joint Forge/Joint Endeavor)

(9) On or after 11 September 2001 to a date to be determined, for all Soldiers/Airman ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of domestic security or operations in Central Asia. (Operations Noble Eagle/Enduring Freedom/Iraqi Freedom.)

c. The applicant for the CAFSR must provide proof of service in the form of a copy of DD Form 214.

d. In the event of a dispute concerning the proof of service, the decision of the Adjutant General will be final.

e. Description: A moired silk ribbon bar composed of two outside stripes of blue (13/32 inch), the center containing five golden yellow and four blue stripes of equal (1/16 inch) width. A certificate does not accompany the ribbon; however, permanent orders are issued.

2-15. CALIFORNIA STATE SERVICE RIBBON (CASSR)

a. The CASSR may be presented to each Soldier/Airman, who, while a member of the California National Guard, serves on active duty with the State during a period of emergency declared by the Governor, or, while the

United States is engaged in war as defined in Section 18 California Military and Veterans Code.

b. Personnel ordered to Emergency State Active Duty (ESAD) who are deployed to, or directly support, a State declared emergency, (natural or human caused), are eligible to receive the award. Personnel ordered to ESAD in support of a Federally declared emergency, (natural or human caused), are also eligible for the award.

c. Only one ribbon will be awarded for each emergency proclamation, no matter how many different periods or locations are involved.

d. Commanders will award the CASSR to qualified individuals upon the Adjutant General's authorization that the emergency qualifies for the ribbon.

e. The ribbon is authorized for the first award, see Appendix D for succeeding awards.

f. Description: A moiréd silk ribbon composed of equal 1/2 inch stripes of red, blue and golden yellow. The ribbon is worn with the red stripe to the right of the wearer. A certificate does not accompany this ribbon.

2-16. CALIFORNIA SENIOR ENLISTED LEADERSHIP RIBBON (CASELR)

a. Purpose: The California Senior Enlisted Leadership Ribbon is established to provide recognition to Army and Air National Guard Senior Enlisted Soldiers and Airmen.

b. Award authority: The CASELR may be awarded by Brigade, Battalion, and Wing Commanders as well as Directors and Commanders at the State Headquarters.

c. Criteria for the award is as follows:

(1) First Sergeants who have served at least 3 year(s) in the position. First Sergeants must be assigned to a First Sergeant position, have successfully completed the First Sergeant Academy, have passed physical fitness requirements, have not been considered unfit for duty, and have not stepped down prior to completing 3 years of duty. Exceptions to this are First Sergeants who are mobilized with less than the required time in the position, or those First Sergeants who, through no fault of their own, are reassigned before reaching the required time in the position. This ribbon is not authorized for additional duty First Sergeants.

(2) Command Sergeants Major (CSM) and Chief Master Sergeants serving in the positions of Senior Enlisted Advisor or Command Chief Master Sergeant (CCM) with at least 3 year(s) in the position. CCM must have completed the CCM Orientation Course, CSM must have completed the CSM Academy. Both must have passed physical fitness requirements, have not been considered unfit for duty, and have not stepped down prior to completing 3 years of duty. Exceptions to this are for Command Sergeants Major and Command Chief Master Sergeants who are mobilized with less than the required time in the position, or those who, through no fault of their own, are reassigned before reaching the required time in the position.

d. The ribbon will be awarded with the appropriate device to indicate the position and experience of the Senior Enlisted Soldier or Airman. The devices are awarded as follows:

(1) Bronze Diamond: Awarded to First Sergeants who have served 3 years in the position.

(2) Silver Diamond: Awarded to First Sergeants who have served 5 years in the position.

(3) Bronze Star: Awarded to Command Sergeants Major serving at the Brigade/Battalion/Division level and Command Chief Master Sergeants serving at the Wing/Group level who have served 3 years in the position.

(4) Silver Star: Awarded to Command Sergeants Major and Command Chief Master Sergeants serving at the state level who have served 3 years in the position.

(5) Gold Star: Awarded to Command Sergeants Major and Command Chief Master Sergeants serving as the Senior Enlisted Advisor at the state headquarters who have served 3 years in the position.

e. A combination of the above devices may be worn to depict the current and previously held duties of the Senior Enlisted Soldier or Airman. *The highest level held will take precedence and that device will be worn in the middle of the ribbon and the next lowest device will be worn to its left.*

f. Description: The ribbon shall consist of a moiréd silk ribbon bar composed of stripes, golden yellow (1/16 inch), blue (3/8 inch), golden yellow (3/8 inch), blue (3/8 inch), and golden yellow (1/16 inch). (Previously known as the California NCO Academy Ribbon). A certificate (CAL NG Form 672-18) accompanies the award.

2-17. CALIFORNIA COUNTERDRUG SERVICE RIBBON (CACDSR)

a. The CACDSR may be awarded to any member of the California National Guard who provided support to Counterdrug missions on or after OPERATION BORDER RANGER, 1987. The ribbon may also be awarded to members of other military services and law enforcement agencies who provided support to Counterdrug field operations.

b. Only service in the California National Guard Counterdrug Task Force will qualify the member for this award. Only one ribbon will be awarded for each mission annually, regardless of how many different periods or

locations are involved. Individuals released from Counterdrug duty for disciplinary reasons are not eligible for the service ribbon during the tour of duty which they were released.

c. The CACDSR will be awarded to eligible individuals using the following criteria.

(1) Annually to individuals who are ordered to or volunteer in support of Counterdrug missions on temporary / short tours. CA NG-CD Form 672-16-R, Certificate of Eligibility (Temporary/Short Tours), will be submitted along with supporting documentation (duty order).

(2) Annually to individuals who are ordered to Counterdrug missions on long tours, from the initial hire date. CA NG-CD Form 672-17-R, Certificate of Eligibility (Long Tour), will be submitted along with supporting documentation (duty order).

d. The forms will be sent to the approval authority, listed in block 6a. on each form. The Counterdrug Task Force J-1 will determine an individual's eligibility and process the request(s).

e. The ribbon is authorized for the first award, see Appendix D for succeeding awards.

f. Description. A moired silk ribbon bar predominantly red with stripes of golden yellow, green, and royal blue. Golden yellow (1/16 inch), red (1/2 inch), green (1/16 inch), golden yellow (1/32 inch), royal blue (1/16 inch), golden yellow (1/32 inch), green (1/16 inch), red (1/2 inch), and golden yellow (1/16 inch).

g. Samples of CA NG-CD Form 672-16-R and CA NG-CD Form 672-17-R can be found in Appendix O at the end of this regulation.

2-18. CALIFORNIA HONOR GUARD BADGE

a. Subsequent to 1 July 2001 the California Honor Guard Badge will be awarded to any California Army National Soldier, who performs Military Funeral Honors while employed full time by the California Veteran Honors Program or who are selected members of the State Military Reserve Honor Guard.

b. Those members, as indicated above will be awarded a silver California Honor Guard Badge after completing 100 Honor Guard missions. Upon completion of 300 missions the gold California Honor Guard Badge will be awarded. The California Honor Guard Badge becomes permanent wear after completion of 100 missions.

c. The badge is worn on the dress uniform and the utility uniform centered on the left breast pocket between the bottom of the pocket flap and the bottom of the pocket or in a similar location on uniforms without pockets.

d. The Headquarters Veteran Honors Program will award the California Honor Guard Badge to individuals meeting the criteria outlined above. The State Military Reserve will award the California Honor Guard Badge to its individuals meeting the criteria outlined above. The Veteran Honors Program and State Military Reserve will ensure the individual's personnel record is properly annotated. The Headquarters Veterans Honors Program has final authority on issuance of the California Honor Guard Badge.

f. Description: The full metal badge is 2 inches long and 1 1/2 inches wide with the word "CALIFORNIA" inscribed on the top with the California Grizzly in the center surrounded by oak leaves and the words "HONOR GUARD" inscribed at the base.

SILVER HONOR GUARD BADGE



GOLD HONOR GUARD BADGE



2-19. HONOR GUARD TAB

a. The Honor Guard Tab is authorized for wear by members of the Veteran Honors Program, The Adjutant Generals Own Color Guard, The State Military Reserve Honor Guard Team at Riverside National cemetery and Traditional California National Guard Soldiers who have been trained in and performed over 40 Military Funeral Honors and who perform 12 Military Funeral Honors per quarter with the California National Guard Honors Program.

b. The Officer in Charge of the Veteran Honors Program is authorized to award the Honor Guard Tab after verifying records.

c. How worn. The full color tab is worn ½ inch below the shoulder seam on the left sleeve of the Army green coat. The subdued tab is worn ½ inch below the shoulder seam on the left sleeve of utility uniforms, field jackets and the ACU.

d. Description. The full color tab is 3 ¾ inches long, ¾ inch wide, with a 1/8 inch blue border and the words “HONOR GUARD” inscribed in white letters 5/16 inch high. The subdued tab is identical, except the background is olive-drab and the words “HONOR GUARD” is in black letters. The full color tab is worn ½ inch below the shoulder seam on the left sleeve of the Army green coat. The subdued tab is worn ½ inch below the shoulder seam on the left sleeve of the ACU uniforms, field jackets, and the desert ACU.



SECTION III. CALIFORNIA NATIONAL GUARD UNIT AWARDS

2-20. THE ADJUTANT GENERAL'S MERITORIOUS UNIT CITATION

a. Purpose: The AGMUC is intended to foster pride, unit cohesion, and a sense of accomplishment by recognizing those units/detachments that distinguish themselves by exemplary achievement clearly and distinctly above that of other similar units of the California Army and Air National Guard and State Military Reserve.

b. Criteria: The AGMUC is awarded for exceptionally meritorious performance of a unit during peacetime since September 11, 2001 in difficult and challenging missions under extraordinary circumstances. The unit must have displayed such outstanding dedication or mission accomplishment and superior performance of exceptionally difficult or nontraditional tasks to clearly set it apart from and above other units with similar missions. For the purpose of this award, peacetime is defined as any period during which wartime or combat awards are not authorized for the operational area in which the mission was executed. Performance of tasks may be deemed to be exceptional when they do not represent the normal day-to-day circumstances under which the unit normally performs its' peacetime mission or may be reasonably expected to perform.

c. Eligibility: Battalion/Group size and smaller or comparable units, organized under TOE/TDA or UMD / UTC, are eligible for award of the AGMUC. Under most circumstances, immediate headquarters geographically separated from the operational mission site and deployed subordinate elements, or higher headquarters, would not be eligible for the award; and, awards to units larger than battalion/group size would be infrequent. Soldiers assigned to the unit during the period for which the award was earned may wear it as a permanent award; whereas, Soldiers who are assigned to the unit after the award was earned may wear it only while assigned and remove it when they change units or retire.

d. Components of the AGMUC include:

- (1) Letter of Commendation from the Adjutant General
- (2) Certificate (CAL NG Form 672-10)
- (3) Unit Guidon Streamer
- (4) Individual ribbon device in a gold frame.

e. Nominations in memorandum format will be sent, along with supporting documentation, through service component command channels, to the Joint Force Headquarters, Directorate of Administration, ATTN: Awards. Nominations recommended for approval by the service component will be forwarded to the Adjutant General for approval.

f. Announcement of Awards: The award of the AGMUC will be announced in permanent orders from the Joint Force Headquarters. Commanders of the highest subordinate headquarters will, in turn, publish individual permanent orders for those Soldiers/Airmen assigned to the unit receiving the award.

g. Description: The ribbon is white in the middle 7/16th inch, with narrow 3/8th inch blue bands on each outside edge and mounted in a gold frame.

2-21. CALIFORNIA GOVERNOR'S OUTSTANDING UNIT CITATION (CAGOUC)

a. The California Governor's Outstanding Unit Citation is intended to foster unit morale and to provide incentive and Esprit de Corps by recognizing those units/detachments who have distinguished themselves by outstand

ing achievement clearly and distinctly above that of other similar units of the California National Guard.

b. The rating period for this award is 1 October through 30 September annually and pertains only to units or detachments of the California National Guard, subordinate units will not share in this award. During the month of October each year, Battalion/Brigade Commanders or Commanders of major organizations are responsible for conducting a review of their subordinate units and nominating those who meet or exceed the following criteria:

(1) The unit/detachment maintains an assigned strength of at least 95 percent of the National Guard Bureau authorized or Unit Manning Document (UMD) strength on the end-of-month strength report for eight or more months during the qualifying year.

(2) The unit/detachment maintains an average unit training assembly attendance of at least 95 percent of assigned paid strength for eight or more months during the qualifying year. Personnel who are on orders for school, SUTA or ET are considered constructively present and will be included in the number of those counted as present for drill.

(3) The unit/detachment achieves a satisfactory rating on the last Annual General Inspection, with no unsatisfactory ratings in any functional subarea of the report.

(4) The unit/detachment achieves an overall satisfactory training level objective prescribed for the qualifying training year. The achievement of this objective will be verified by the Annual Training Evaluation and cannot reflect any significant training deficiencies.

c. The Battalion/Brigade or highest headquarters will review the documentation from their subordinate units to verify that they meet the criteria. Nominations, in memorandum format, will be sent, along with supporting documentation, through command channels, to the Joint Force Headquarters, Directorate of Administration, ATTN: Awards, no later than 31 December, annually.

d. Documentation submitted for the award of the GOUC will be verified for correctness by the Military Personnel Office (MILPO) at this headquarters.

e. Nominations, along with the GOUC Certificate, will then be sent through Army Division to the Adjutant General for signature approval. If approved, the certificate will be sent through the Governmental Affairs Office to the Governors Office for signature.

f. The award of the GOUC is announced in permanent orders from this headquarters. Battalion/Brigade Commanders or commanders of the highest headquarters will in turn publish individual permanent orders for those Soldiers assigned to the unit/detachment receiving the award.

g. Soldier's who are assigned to the unit/detachment after the award of the GOUC may wear the ribbon only while assigned, it will be removed when they change units or retire.

h. Components of the GOUC include:

- (1) Letter of Commendation from the Adjutant General
- (2) Certificate (CAL NG Form 672-8)
- (3) Unit Guidon Streamer
- (4) Individual ribbon device in a gold frame

i. Description: The ribbon is predominantly gold in color with narrow 1/8 inch blue bands located 1/4 inch from each edge and mounted in a gold frame.

SECTION V. CERTIFICATES AND MEMORANDUMS OF COMMENDATION AND APPRECIATION

2-22. CERTIFICATES

a. Sometimes, individual acts or services do not meet the criteria required for decorations. Depending upon the accomplishment, the individual may be recognized by one of the following certificates:

(1) *California National Guard Certificate of Meritorious Service*. This award is presented to any Soldier/Airman, or employee of the California National Guard who has distinguished themselves by meritorious service through their membership in or work with the California National Guard. (CAL NG Form 672-13)

(2) *California National Guard Certificate of Merit*. This award is presented to Soldier/Airman, or employee of the California National Guard who has distinguished themselves by meritorious achievement through their membership in or work with the California National Guard. (CAL NG Form 672-19)

(3) *California National Guard Certificate of Appreciation*. This award is presented to any Soldier/Airman, organization, or employee of the California National Guard who has contributed their time and efforts toward the advancement of the California National Guard. (CAL NG Form 672-11)

b. Each of these certificates can be requested from Joint Force Headquarters, G-1 Army Division, Administrative Services, 9800 Goethe Road, ATTN: Awards, box 35, Sacramento, CA 95827.

2-23. MEMORANDUMS OF COMMENDATION / APPRECIATION

- a. Those acts or services which do not meet the standards required for decorations or certificates may be recognized by a written Memorandum of Commendation or a Memorandum of Appreciation.
- b. Unit clerks will ensure that a copy of the memorandum is placed in each individual's personnel file.

SECTION VI. MEMORIAL MEDAL/CERTIFICATE/CALIFORNIA STATE FLAG

2-24. CALIFORNIA MEMORIAL MEDAL (CAMEM)

- a. A Memorial Medal may be presented to the next-of-kin of any Soldier/Airman who, while serving as an Officer, Warrant Officer, or Enlisted member of the California National Guard or State Military Reserve, is killed in the service of the State or of the United States.
- b. The Adjutant General can approve, on a case by case basis, the awarding of the Memorial Medal to those Soldiers/Airmen, who previously served in the California National Guard or State Military Reserve and were discharged under honorable conditions.
- c. Eligibility for the Memorial Medal is determined at the Joint Force Headquarters, Office of Military Personnel, ATTN: Medical Services Branch.
- d. The Memorial Medal will be issued to the deceased Soldiers Casualty Assistance Officer for presentation to the next-of-kin, or, in the case of discharged veterans, to the Veteran Honors Program Team for presentation to the next-of-kin.
- e. The Memorial Medal will not be presented if the cause of death was due to misconduct.
- f. Description. Black moire silk neck ribbon with a gold medallion which reads on the front "THE GREAT SEAL OF THE STATE OF CALIFORNIA" and on the reverse "MEMORIAL MEDAL" with a space in the form of a scroll for engraving.

2-25. CALIFORNIA STATE FLAG

- a. The California State Flag may also be presented to the next-of-kin of any Soldier of the California National Guard who died while in the service of the State or United States under honorable conditions.

2-26. MEMORIAL CERTIFICATE

- a. A Memorial Certificate may be presented to the next-of-kin of any Soldier/Airman, or civilian member of the California National Guard who served under honorable conditions with the California National Guard.

SECTION VII. ARMY/AIR NATIONAL GUARD ANNUAL RECOGNITION PROGRAMS

2-27. ARMY GUARD NCO, SOLDIER OF THE YEAR AWARDS

- a. These awards are presented annually on behalf of the State Command Sergeant Major. Individuals meeting the criteria outlined in California Army National Guard (CAARNG) Circular 672-01-8, CAARNG NCO / Soldier of the Year Program, are selected from each senior command. A Board is then appointed by the State Command Sergeant Major to select the winners in each category.

2-28. ARMY GUARD ANNUAL RECRUITING AND RETENTION RECOGNITION PROGRAMS

- a. *The Chief's 50 Award:* This award is presented annually to the top Recruiting and Retention NCO who has the highest percentage of mission accomplishment in Recruiting, Retention, and Attrition Management. This award is presented annually by the Accession Task Force.
- b. *The Rookie of the Year Award:* This award is presented annually to the Recruiting and Retention NCO who has been Military Occupational Specialty Qualified (MOSQ) for a minimum of 9 months but less than 18 months, and, who has the highest percentage of mission accomplishment in recruiting, retention, and attrition management. This award is presented annually by the Accession Task Force.
- c. *The Secretary of the Army Retention NCO of the Year Award:* This award is presented annually to the Recruiting and Retention NCO who has performed most significantly in Retention and Attrition Management. This award is presented annually by the Accession Task Force on behalf of the Secretary of the Army.
- d. *The Master Seven Award:* This award is presented annually to the top Recruiting and Retention NCO in the Retention Advisory Committee Area (Arizona, California, Colorado, Hawaii, Guam, Nevada, and Utah). This award is presented on behalf of the National Guard Bureau.
- e. *The Gold Rush Challenge:* This is an annual event designed to offer incentives to Recruiters for outstanding performance from 1 May through 31 July of the current Fiscal Year.

2-29. AIR GUARD SENIOR NCO, NCO, AIRMAN, AND FIRST SERGEANT OF THE YEAR AWARDS

a. These awards are presented annually on behalf of the State Command Chief Master Sergeant. Individuals meeting the criteria outlined in California Air National Guard Instruction 36-2806, Outstanding California Airman Selection Program, are selected from each wing/Group. A Board is then appointed by the State Command Chief Master Sergeant to select the winners in each category.

2-30. AIR GUARD OUTSTANDING FIELD GRADE OFFICER, COMPANY GRADE OFFICER OF THE YEAR AWARDS

a. These awards are presented annually on behalf of the Commander, California Air National Guard. Individuals meeting the criteria outlined in California Air National Guard Instruction 36-2805, California Outstanding Officer Recognition Program, are selected from each Wing/Group. A Board is then appointed by the Headquarters, California Air National Guard to select the winners in each category.

2-31. AIR GUARD RECRUITING AND RETENTION AWARDS

a. These awards are presented annually to the top Recruiting Office Supervisor, Recruiting and Retention NCO, Production Recruiter, Air National Guard Recruiting Office, and Retention Officer Manager.

b. These awards are intended to recognize outstanding performance and uncommon dedication in the area of Recruiting and Retention. Each award category recognizes specific accomplishments for the period beginning 1 October and ending 30 September.

c. The Recruiting and Retention Superintendent will nominate individuals for each category based on an assessment of annual recruiting and retention statistics, including individual and/or office accomplishments set forth in the award criteria. Those nominated for each category must have met all professional expectations set forth in assigned job description and have no record of disciplinary action during the award period. Nominations will be prepared by the Recruiting and Retention Superintendent in memorandum format and forwarded to the Director of Staff - Air.

d. The following criteria for each award category will be used in determining award nominations:

(1) Recruiting Office Supervisor of the Year: Individual production, office production, recruiting plan, budget planning & execution, advertising planning & execution, community awareness activities, and recruiting events participation.

(2) Retention Office Manager of the Year: Unit Sponsorship Program, Career Motivation Program, loss analysis reporting, Retention Office Management Productivity System (ROMPS) programs, monthly cumulative status reports, incentive program management.

(3) Recruiting & Retention NCO of the Year: Precision recruiting based on unit needs, individual production, budget planning and execution, advertising planning and execution, community awareness activities, recruiting events participation, unit sponsorship program, and career motivation program.

(4) Production Recruiter of the Year: Precision recruiting based on unit needs, total annual production, community awareness activities, and recruiting events participation.

(5) Recruiting Office of the Year: Total office production, community awareness activities, and recruiting events participation.

e. The Director of Staff - Air will review nominations and forward to the Commander, California Air National Guard for final review and selection of award winners.

f. The award will be a suitable plaque or trophy engraved with the award winners name, award title, and year. Awards will be presented at the annual state Air National Guard Recruiting and Retention workshop.

2.32. THE ADJUTANT GENERAL'S AWARD FOR FAMILY READINESS EXCELLENCE

a. The Adjutant General initiated an Awards and Recognition program to advance motivation, mission accomplishment and excellence in service for Family Readiness/Wellness activities.

b. This annual award is presented to one Army National Guard **AND** one Air National Guard command/unit family readiness group that has demonstrated clear excellence in their efforts to ensure the readiness and wellness of Families and loved ones within their unit or command. *For purposes of this award, the 9th and 95th Civil Support Teams will be considered Army National Guard units.*

c. To be considered for the award, a unit Family Readiness group must complete the submission packet, forward the packet through the chain of command for endorsement (The Civil Support teams will forward their packets through the Joint Staff Division) to ensure it arrives at the State Operation Ready Families Program office no later than February (see e. for clarification).

d. The award includes:

(1) The winning units' name inscribed on the perpetual plaque displayed in the Adjutant General's office.

(2) A plaque for display at the units.

(3) A plaque/certificate to the primary members of the units' Family Readiness team.

e. To qualify, the command/unit Family Readiness group must have accomplished/ demonstrated during fiscal year 20__ (1 October 20__ - 30 September 20__ (example: FY 2009, 1 October 2008 – 30 September 2009, submitted no later than February 2010):

(1) A published command vision/intent memorandum concerning Family Readiness for the Senior Command/unit. As a minimum, the memorandum must outline the commander's intent for Family Readiness in the unit. The memorandum needs to provide contact information about the unit's Family Readiness Military Point of Contact and Volunteer Coordinators as well as their roles and responsibilities.

(2) Assigned and active Military Point of Contact for Family Readiness. This is the military member of the unit who, as an additional duty, works Family Readiness issues.

(3) A viable Family Readiness team, made of family member/significant other volunteers. The basic criteria for a "viable" team includes:

- Assigned, supported, and resourced volunteer leadership (complete with signed Volunteer Service Agreements).

- Consistent meetings (quarterly, as a minimum) of volunteer leadership to discuss unit Family Readiness issues and plan activities.

- An active outreach program to unit Family members/loved ones who are not active network volunteers. This can include a newsletter or other printed information, community meetings, website, or other resources designed to provide consistent and reliable information to families/loved ones concerning unit information, benefits, and activities. An effective Family Sponsorship program that introduces new Families to the unit, its mission, and local resources and benefits.

(4) Evidence of:

- Family readiness as a key aspect of the unit's readiness policy.

- Command involvement in unit Family Readiness.

- Involvement of other unit elements (officers/NCOs, servicing JAG and chaplain) in Family Readiness.

- Completion rate on Key Family Readiness/Quality of Life tasks (i.e. Family Care Plans, DEERS enrollment of dependent Family members, issuance of Family Member ID cards).

- Key community/military resource agencies (Red Cross, closest military installation, local Employer Support of the Guard and Reserve representatives, etc.) as part of the network.

- Opportunity for the Total Guard/Military Family (spouses, children, parents, loved ones/significant others, full-timers, local military families - regardless of service) to be involved in the network.

- Innovative programs that the unit instituted through Family Readiness that directly affect the unit's readiness/retention.

f. POC for the Operation Ready Families Awards and Recognition Program is June Sato at (916) 854-3345, DSN 466-3345, (800) 449-9662 or june.sato@us.army.mil.

2.33. THE ADJUTANT GENERAL'S COIN

a. The Adjutant General's Coin may be presented by the Adjutant General of the State of California or by his designee for acts of exceptional service, achievement or special recognition.

b. The award will be made on a onetime basis where the achievement is unique and clearly contributes to increased effectiveness.

2.34. OTHER LEADERSHIP COINS

a. The Adjutant General may approve other forms of "leadership" coins on a case by case basis in accordance with the guidelines expressed above.

b. Authorized coins purchased with appropriated funds may identify the presenter only by position or title of the presenter or title of the presenter and/or the name of the agency presenting the coin.

CHAPTER 3 - CALIFORNIA STATE MILITARY RESERVE AWARDS AND DECORATIONS

3-1. APPLICABILITY

California State Military Reserve (CA SMR) decorations and awards may be presented only to CA SMR personnel who qualify for and meet the criteria for each award listed. These decorations and awards may be presented by the appropriate CA SMR Unit Commander with the exception of the Meritorious Achievement Medal, which will be presented by the Commander or his / her delegated representative, CA SMR. See Appendix J for CA SMR

Form 672, Recommendation for Award, for all CA SMR ribbons and CA SMR Form 672a, Recommendation for Award, for the CA SMR Meritorious Achievement Medal and Military History Medal.

SECTION I. DECORATIONS

3-2. CA SMR MILITARY HISTORY MEDAL (CA SMR-MHM)

a. The CA SMR-MHM may be awarded to any member of the Military Department of the State of California, to include CAARNG and CA SMR personnel, as well as civilians. It is awarded to those who have made a significant contribution to the preservation and safekeeping of the military history and historical programs of the state in support of the CA SMR Center for Military History, the California Military Museum, or any of its satellite facilities.

b. The medal may be awarded upon the recommendation of any General Officer of the California National Guard or the California State Military Reserve with the concurrence of the Commander of the Center for Military History. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate.

c. Description: The moired silk medal and ribbon bar are 1/16 inch royal blue, 1/8 inch golden yellow, 3/8 inch gray, 3/16 inch red, 1/8 inch golden yellow and 1/16 inch royal blue. The medal is a copper-colored disc with a Maltese Cross in the center on top of the disc and protruding over the disc, in each arm of the cross starting clockwise are a star, an anchor, a propeller, and a crossed musket and sword. The top arm of the cross has a stylized sunburst; in the center is a grizzly bear facing to the left. The space between the bear and the circle inside the cross is hollow. The front of the disc reads "PRESERVING CALIFORNIA MILITARY HISTORY." The back reads "FOR EXEMPLARY EFFORTS IN PRESERVING THE MILITARY HERITAGE OF CALIFORNIA."

SECTION II - RIBBONS

3-3. CA SMR TRAINING EXCELLENCE RIBBON (CA SMR-TER)

a. The CA SMR-TER may be awarded to any CA SMR member who, as a trainer, has met the objectives stated in their unit training programs, or, who has excelled in the preparation, conduct and evaluation of training.

b. Nominees may include those personnel who have completed isolated and specific training projects with noteworthy results or dramatic success or, those who have, over an extended time period, achieved consistently favorable results.

c. The narrative employed in the recommendation for this award should contain specific examples including objectives sought and results obtained. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate.

d. Description: A moired silk ribbon bar predominantly white with 1/8 inch vertical red stripe on the left end and a 1/8 inch vertical blue stripe on the right end.

3-4. CA SMR ENLISTED EXCELLENCE RIBBON (CA SMR-EER)

a. The CA SMR-EER may be awarded to any enlisted person who has demonstrated fidelity, faithful and exemplary performance of duty, efficiency and capacity to produce desired results and whose behavior has been such as to deserve commendation.

b. The minimum period of service for consideration for this award is not less than two years of continuous active enlisted service. Recipients must be recommended by the senior NCO of the unit and approved by the Unit Commander. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate.

c. Description: A moired silk ribbon bar predominantly dark blue with three golden yellow 1/8 inch vertical stripes on each end.

3-5. CA SMR RECRUITING ACHIEVEMENT RIBBON (CA SMR-RAR)

a. The CA SMR-RAR may be awarded to any member of the CA SMR who secures three (3) enlistment/ appointment within a twelve-month period or has contributed significantly to the overall success of the recruiting goals as set forth by the CA SMR Commanding General.

b. Recommendations for this award must be submitted by the individual's immediate Unit Commander or the CA SMR Director of Recruiting. Certification of the enlistments along with names and dates of those enlisted will be forwarded to: Joint Force Headquarters, ATTN: CA SMR, G-3, 9800 Goethe Road, Sacramento, CA 95827. Additional awards will be indicated by a Bronze Oak Leaf Cluster.

c. Description: A moired silk ribbon bar predominantly white with three navy blue 1/8 inch vertical stripes in the center of the bar.

3-6. CA SMR PROFESSIONAL DEVELOPMENT RIBBON (CA SMR-PDR)

a. The CA SMR-PDR may be awarded to any CA SMR member who successfully completes, while on active CA SMR service, an approved military professional development course appropriate to his / her grade or rank. Additional awards will be indicated by a Bronze Oak leaf Cluster.

b. Questions concerning specific courses that qualify for the above award should be referred to Joint Force Headquarters, ATTN: CA SMR, G-3, 9800 Goethe Road, Sacramento, CA 95827. The CA SMR will maintain the official registry for all authorized professional development courses.

c. Description: A moired silk ribbon bar composed of equal 1/4 inch bands of red, white, green, white and red.

3-7. CA SMR MISSION QUALIFICATION RIBBON (CA SMR-MQR)

a. The CA SMR-MQR may be awarded to any CA SMR member who satisfactorily completes Annual Training in support of any approved CAARNG “non emergency” mission, to include support to Drug Demand Reduction (DDR), Employer Support for the Guard and Reserve (ESGR), Physical Security and SIMDET training.

b. A Bronze Oak Leaf Cluster may be awarded for satisfactory completion of each Annual Training completed as long as it is for a different mission. *Refresher training will not be recognized for award of additional oak leaf clusters.*

c. Description: A moired silk ribbon bar composed of vertical stripes of inch golden yellow (1/4 inch), navy blue (1/8 inch), golden yellow (1/4 inch), navy blue (1/8 inch), golden yellow (1/4 inch), navy blue (1/8 inch), and golden yellow (1/4 inch).

3-8. CA SMR EMERGENCY TRAINING RIBBON (CA SMR-ETR)

a. The CA SMR-ETR may be awarded to any CA SMR member who satisfactorily completes an approved CA SMR emergency training course. Approved courses include CAARNG LNO training, CSTI and the FEMA Incident Command System (IS-100 or equivalent) self-study course.

b. The CA SMR-ETR may also be awarded to CA SMR signal personnel who are qualified as military communicators. Recommendations must be in writing from CA SMR Staff Signal Officer.

c. A Bronze Oak Leaf Cluster may be awarded for completion of each subsequent course successfully completed. *Refresher training will not be recognized for award of additional oak leaf clusters.*

d. Description: A moired silk ribbon bar predominantly robin’s egg blue with a 3/8 inch red vertical stripe in the center.

3-9. CA SMR OUTSTANDING SERVICE RIBBON (CA SMR-OSR)

a. The CA SMR-OSR may be awarded to any CA SMR member who completes of a minimum of 200 hours of certified military service to the CA SMR during any one year. The counted time is exclusive of drills, staff meetings, ceremonies, parades and professional development.

b. For each 200 hour service year completed, a Bronze Oak Leaf Cluster will be awarded. When four Bronze Oak Leaf Clusters have been awarded, the fifth award will be a Silver Oak Leaf Cluster device.

c. Description: A moired silk ribbon bar predominantly bronze colored with a 1/16 inch dark blue vertical stripe on each end and a 3/16 inch red vertical stripe in the center.

3-10. CA SMR VOLUNTEER SERVICE RIBBON (CA SMR-VSR)

a. The CA SMR-VSR may be awarded to a CA SMR member for honorable and satisfactory volunteer service in the CA SMR for three consecutive years. Additionally, the accumulation of 100 certified hours per year of community outreach and other nonmilitary public service projects, over and above the required Unit Training Assembly (UTA) hours during each of the three years is also required. *A year is based on a training year rather than a calendar year.*

b. Subsequent awards of this ribbon will be indicated by a Bronze Oak Leaf Cluster.

c. Description: A moired silk ribbon bar consisting of vertical stripes as follows; 1/8 inch green, 1/16 inch yellow, 1/16 inch green, 1/16 inch yellow, 1/4 inch green, 1/4 inch yellow (in the center), 1/4 inch green, 1/16 inch yellow, 1/16 inch green, 1/16 inch yellow, and 1/8 green.

3-11. CA SMR DRILL ATTENDANCE RIBBON (CA SMR-DAR)

a. The CA SMR-DAR may be awarded to each CA SMR member for 100% attendance at all Unit Training Assemblies (UTAs) during any one CA SMR training year.

b. Subsequent awards will be indicated by a Bronze Star. After four Bronze Stars have been awarded, a Silver Star will be awarded and worn.

c. Description: A moired silk ribbon bar consisting of alternating 1/8 inch navy blue and 3/32 inch golden yellow vertical stripes, beginning and ending with navy blue.

SECTION III - CALIFORNIA STATE MILITARY RESERVE UNIT AWARDS

3-12. CA SMR OUTSTANDING UNIT CITATION (CA SMR-OUC)

a. The CA SMR-OUC is intended to foster unit morale and to provide incentive and Esprit de Corps by recognizing those units/detachments of the CA SMR who have distinguished themselves by outstanding service and achievement clearly and distinctly above that of other similar units of the CA SMR.

b. It is awarded for outstanding service and achievement as outlined below:

(1) Outstanding Service: The unit/detachment must maintain an average Unit Training Assembly (UTA) attendance of 90% or better for eight or more of the twelve months of the training year and receive a written commendation from the Commander of the supported CANG unit attesting to the service provided by the CA SMR unit during the prior twelve months.

(2) Outstanding Achievement: Any unit which clearly distinguishes itself through a specific act or deed, the performance of which was accomplished in a manner that clearly exceeded that which is normally expected of like units.

c. Personnel assigned or attached on orders to the unit during the period of time when the citation was earned are authorized to wear this award as a permanent part of their uniform. Personnel assigned to the unit after the citation has been awarded are authorized to wear the citation only while assigned to the unit, it will be removed when they retire or change units.

d. Subsequent citations will be designated by Bronze Oak Leaf Clusters as appropriate.

e. Description: A moired silk ribbon comprised of three vertical bands of blue (9/16 inch), gold (1/4 inch) and blue (1/4 inch). The ribbon is mounted in a gold frame.

f. See Appendix M for CA SMR Form 672b, Application for Outstanding Unit Citation.

APPENDIX A

Above and Beyond the Call of Duty

The exercise of a voluntary course of action the omission of which would not justly subject the individual to censure for failure in the performance of duty. It usually includes the acceptance of existing danger or extraordinary responsibilities with praise-worthy fortitude and exemplary courage. In its highest degree, it involves the voluntary acceptance of additional danger and risk of life.

Active Federal Military Service

All periods of active duty, Active Guard Reserve (AGR) service and, except for service creditable for the Armed Forces Reserve Medal, excludes periods of Active Duty Training (ADT) and Active Duty Special Work (ADSW). Service as a cadet at the United States Military Academy is considered to be active duty.

Award

Recognition given to individuals or units for certain acts or service. Awards are divided into the following categories: decorations, good conduct medals, service medals/ribbons, certificates and letters of commendation.

Citation

A brief narrative description written in formal terms and read during the presentation of an award. It should be comprehensive but not wordy and contain a statement explaining the act, achievement or service.

Constructive Attendance

Duties performed in lieu of unit training assemblies and annual training or as authorized by competent authority.

Distinguishes Himself/Herself

A person, by praiseworthy accomplishments, who distinguishes himself/herself and whose actions are set apart from other persons in the same or similar circumstances. Determination of this distinction requires careful consideration of exactly what is or was expected as the ordinary, routine or customary behavior and accomplishment for individuals of like rank and experience for the circumstances involved.

Duty of Great Responsibility

Duty which, by virtue of the position held, carries a high degree of the responsibility for the successful operation of a major command, activity, agency, installation or project, or which requires the exercise of judgement and decision affecting plans, policies, operations or the lives and well-being of others. The discharge of such duty must involve the acceptance and fulfillment of the obligation so as to greatly benefit the interests of the United States and/or the State of California.

Heroism

Specific acts of bravery, outstanding courage or a closely related series of gallant acts of valor performed within a short period of time.

Impact Award

An award which is authorized for presentation by an approving authority on the spot during the act or achievement, given without written concurrence of command channels; however, the approving authority must submit a completed award recommendation form through the appropriate channels for processing, issuing the permanent order, recording the action in Soldiers MPRJ, and updating the Unit General Files.

APPENDIX A (continued)

Meritorious Achievement

An act which is well above the expected performance of duty. The act should be an exceptional accomplishment with a definite beginning and ending date. The length of time is not a primary consideration; however, speed of accomplishment of an important task can be a factor in determining the value of an act.

Meritorious Service

Service which is distinguished by a succession of outstanding acts of achievement over a sustained period of time. Individual performance must exceed that expected by virtue of grade and experience, based on accomplishments during an entire tour of duty.

Permanent Wear

Permanent wear of a unit citation is authorized for an individual who was assigned to and present for duty with the unit at any time during the period cited or who was attached by competent orders to and present for duty with the unit during the entire period or for at least 30 consecutive days of the period cited.

Ribbon

The portion of the suspension ribbon of a service medal or decoration worn instead of the service medal or decoration and made to fit on a ribbon bar.

Temporary Wear

Temporary wear of a unit citation is authorized for an individual who was not present with the unit during the period cited but was subsequently assigned to the unit. Such unit citations may be worn by these individuals only for the duration of his or her assignment to the unit.

APPENDIX B - CAARNG Form 672-14 (continued)

PART C – RECOMMENDATIONS / APPROVAL / DISAPPROVAL		
20. IMMEDIATE SUPERVISOR / COMMANDER / STAFF OFFICER RECOMMENDATION		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
I. COMMENTS		
21. CERTIFICATION OF ELIGIBILITY AND DATA		
<i>I certify that this individual is eligible for this award in accordance with AR 600-8-2; and that the information contained in Part A is correct.</i>		a. SIGNATURE
		b. DATE:
22. <input type="checkbox"/> CACM <input type="checkbox"/> CAAM APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
23. CAMM APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
24. <input type="checkbox"/> CAOC <input type="checkbox"/> CALOM APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
PART D – ORDERS DATA		
25. ORDERS ISSUING HEADQUARTERS	25a. PERMANENT ORDER NUMBER	26. APPROVED AWARD
	25b. DATE	
27a. NAME OF ORDERS APPROVAL AUTHORITY	27b. TITLE / POSITION	28. DISTRIBUTION
27c. SIGNATURE	27d. RANK	

APPENDIX B (continued)

INSTRUCTIONS FOR PREPARING CNG FORM 672-14

The CNG Form 672-14 was adopted to streamline the processing of recommendations for awards. This form may be handwritten and sent directly through channels without board action. This form is now available in Puredge or Word. Complete the form in accordance with the following guidance:

ELEMENTS OF INFORMATION:

BOX

1. Address the form to the commander who has the final approval authority for the recommended medal, not to the next commander in the chain.
2. Fill in the unit, city and State of the commander who is recommending the award.
3. Submission must be within two years of the act or service.
4. Place an "X" in the appropriate box.
5. Place an "X" in the appropriate box of the recommended award. Also indicate if a device is required.
6. Place an "X" in the appropriate box, use ACH (Achievement) for a single act, SVC (Service) for a series of acts or duty assignments, RET (Retirement, self-explanatory), or PCS (Permanent Change of Station).
- 7a. - b. Make sure that the dates do not overlap the period of a previous award.
8. Self-explanatory.
9. Appendix C outlines processing time, keep this in mind when filling in this date.
- 10a. - 12. Recommended Soldier/Civilian, rank, duty, organization information.
13. DO NOT LEAVE THIS BLOCK BLANK, list all California Army National Guard or California State Military Reserve individual decorations, *do not list Federal Awards. If there are no awards write in "No Awards"*.
- 14a. - e. Recommender, Self-explanatory.
15. - 18. Use bullet type statements to indicate the Soldier's act, service or achievements.
19. The recommended citation should be eight to ten lines.
- 20a. - i. These blocks are for the next commander in the chain of command for approval / disapproval, or downgrade.
- 21a. - b. Forward to the Unit Personnel Officer for certification of eligibility for the award.
- 22a. - i. These blocks are for the California Commendation Medal (CACM) approval authority, a Commander, Director, Deputy Director in the rank of Lieutenant Colonel or higher can approve/disapprove/upgrade, or downgrade this award, block a. should read "ORDERS ISSUING HEADQUARTERS."
- 23a. - i. These blocks are for the California Medal of Merit (Camm) approval authority, a Commander or Director in the rank of Colonel or higher can approve/disapprove/upgrade, or downgrade this award, block a. should read "ORDERS ISSUING HEADQUARTERS."
- 24a. - i. These blocks are for the California Order of California (CAOC) and California Legion of Merit (CALOM) approval authority, *only the Adjutant General* can approve/disapprove/upgrade, or downgrade the CAOC. The CALOM approval authority can be delegated in writing by the Adjutant General. Block a. should read "ORDERS ISSUING HEADQUARTERS."
- 25a. - b. Self explanatory.
26. Self explanatory.
- 27a. - d. Self explanatory.
28. Distribution is 1 - individual, 1 - Unit, 1 - iPerms, 1 - File.

The Army National Guard Unit Awards Clerk will ensure that the following is accomplished:

- a. Add the Soldiers last 4 of their social security number to a copy of the certificate (handwritten at the top right hand corner) and forward copies for scanning into the Army Integrated Personnel Management System (iPerms). Additionally, the award should be annotated in the Soldiers DA Form 2-1, personnel Qualification Record (PQR) (if available).

The Air National Guard Awards Clerk will ensure that the following is accomplished:

- a.

PART C – RECOMMENDATIONS / APPROVAL / DISAPPROVAL		
20. IMMEDIATE SUPERVISOR / COMMANDER RECOMMENDATION		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
21. BATTALION / BRIGADE COMMANDER RECOMMENDATION		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
22. CERTIFICATION OF ELIGIBILITY AND DATA		
<i>I certify that this individual is eligible for this award in accordance with AR 600-8-2; and that the information contained in Part A is correct.</i>		a. SIGNATURE
		b. DATE:
23. CAMV APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
24. CAMC APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
PART D – ORDERS DATA		
25. ORDERS ISSUING HEADQUARTERS	25a. PERMANENT ORDER NUMBER	26. APPROVED AWARD
	25b. DATE	
27a. NAME OF ORDERS APPROVAL AUTHORITY	27b. TITLE / POSITION	28. DISTRIBUTION
27c. SIGNATURE	27d. RANK	

APPENDIX B (continued)

INSTRUCTIONS FOR PREPARING CNG FORM 672-15

The CNG Form 672-15 was adopted to streamline the processing of the California Medal of Valor (CAMV) and the California Military Cross (CAMC). This form may be handwritten but should be sent through command channels with board action. This form is now available in Puredge or Word. Complete the form in accordance with the following guidance:

ELEMENTS OF INFORMATION:

BOX

1. Address the form to the Adjutant General who has the final approval authority for these awards.
2. Fill in the unit, city and State of the commander who is recommending the award.
3. Submission must be within two years of the act or service.
4. Place an "X" in the appropriate box.
5. Place an "X" in the appropriate box of the recommended award. Also indicate if a device is required.
6. This is the location of the event where the Soldier accomplished the act or deed.
7. This is the date of the event listed in block 6.
8. Self-explanatory.
9. Appendix D outlines processing time, keep this in mind when filling in this date.
- 10a. - 12. Recommended Soldier / Civilian, rank, duty, organization information.
13. DO NOT LEAVE THIS BLOCK BLANK, List all California Army National Guard or California State Military Reserve individual decorations, *do not list Federal Awards. If there are no awards write in "No Awards"*.
- 14a - e. Self-explanatory.
15. Explain in detail the Soldier's act or achievement for the recommended award, use additional sheets if necessary.
16. - 18. Attach Eyewitness Statements and other supporting documentation for the award.
19. The recommended citation should be eight to ten lines.
- 20a. - i. These blocks are for the next commander in the chain of command for approval/disapproval or downgrade.
- 21a. - i. These blocks are for the Brigade/Battalion Commander for approval/disapproval or downgrade.
- 22a. - b. Forward to the Unit Personnel Officer for certification of eligibility for the award.
- 23a. - i. These blocks are for the California Medal of Valor (CAMV) approval authority, only the Adjutant General can approve / disapprove / upgrade / or downgrade this award, block a. should read "ORDERS ISSUING HEADQUARTERS."
- 24a. - i. These blocks are for the California Military Cross (CAMC) approval authority, only the Adjutant General can approve / disapprove / upgrade / or downgrade this award, block a. should read "ORDERS ISSUING HEAD-QUARTERS."
- 25a. - b. Self explanatory.
26. Self explanatory.
- 27a. - d. Self explanatory.
28. Distribution is 1 - individual, 1 - Unit, 1 - iPerms, 1 - File.

The Unit Awards Clerk will ensure that the following is accomplished:

- a. Add the Soldiers last 4 of their social security number to a copy of the certificate (handwritten at the top right hand corner) and forward copies for scanning into the Army Integrated Personnel Management System (iPerms). Additionally, the award should be annotated in the Soldiers DA Form 2-1, personnel Qualification Record (PQR) (if available).

The Air National Guard Awards Clerk will ensure that the following is accomplished:

- a.

APPENDIX C

SCHEDULE OF SUBMISSION, PROCESSING TIME AND APPROVAL AUTHORITY FOR AWARD RECOMMENDATIONS

The following awards can be processed at the JFHQ. The final approval authority is noted to the right of the processing time and explained below in the notes.

AWARD	NUMBER OF DAYS REQUIRED FOR PROCESSING AT JFHQ / OUTSIDE AUTHORITY	APPROVING AUTHORITY
California Medal of Valor	60	3
Military Cross	60	3
Order of California	60	3
Legion of Merit	30	4
California Medal of Merit	30	1
California Commendation Medal	30	2
California Achievement Medal	30	2

1 - CAARNG Directors and Commanders in the grade of Colonel or higher

2 - CAARNG Directors/Deputy Directors and Commanders in the grade of Lieutenant Colonel or higher

3 - The Adjutant General

4 - The Adjutant General; The Deputy Adjutant General, Army; The Deputy Adjutant General, Air; The Director, Joint Staff; or any General Officer in a Command Position

* Or an individual delegated approval authority in writing by the Adjutant General.

APPENDIX D

APPROPRIATE DEVICES FOR SUCCEEDING STATE DECORATIONS

Section 1

AWARD	SUCCESSION/SERVICE	DEVICE
CAGCM / R	1st (3 Years)	CAGCM / R
CAGCM / R	2nd (6 Years)	1 Bronze Diamond
CAGCM / R	3rd (9 Years)	2 Bronze Diamonds
CAGCM / R	4th (12 Years)	3 Bronze Diamonds
CAGCM / R	5th (15 Years)	4 Bronze Diamonds
CAGCM / R	6th (18 Years)	1 Silver Diamond
CAGCM / R	7th (21 Years)	1 Silver + 1 Bronze Diamond
CAGCM / R	8th (24 Years)	1 Silver + 2 Bronze Diamonds
CAGCM / R	9th (27 Years)	1 Silver + 3 Bronze Diamonds
CAGCM / R	10th (30 Years)	2 Silver Diamonds
CAGCM / R	11th (33 Years)	1 Gold Diamond
CAGCM / R	12th (36 Years)	1 Gold + 1 Bronze Diamond
CAGCM / R	13th (40 Years)	1 Gold + 2 Bronze Diamonds
CASM	1st (10 Years)	CASM
CASM	2nd (15 Years)	1 Bronze Redwood Cluster
CASM	3rd (20 Years)	1 Silver Redwood Cluster
CASM	4th (25 Years)	1 Gold Redwood Cluster
CASM	5th (30 Years)	1 Gold + 1 Bronze Redwood Cluster
CASM	6th (35 Years)	1 Gold + 1 Silver Redwood Cluster
CASM	7th (40 Years)	2 Gold Redwood Clusters
CAEER	1st	CAEER
CAEER	2nd	1 Silver Star
CAEER	3rd	2 Silver Stars
CAEER	4th	3 Silver Stars
CAEER	5th	1 Gold Star
CAEER	10th	2 Gold Stars
CAEER	15th	3 Gold Stars
CARAR	1st Award	CARAR
CARAR	2nd - 4th Award	Bronze Star(s)
CARAR	5th Award	1 Silver Star
CARAR	6th - 9th Awards	1 Silver Star + Bronze Star(s)
CARAR	10th Award	1 Gold Star

Succeeding awards are a combination (i.e. 15th award, 1 Silver and 1 Gold Star, etc...)

APPENDIX D (continued)

AWARD	SUCCESSION/SERVICE	DEVICE
CASSR	1st	CASSR
CASSR	2nd	1 Bronze Diamond
CASSR	3rd	2 Bronze Diamonds
CASSR	4th	3 Bronze Diamonds
CASSR	5th	1 Silver Diamond
CASSR	10th	2 Silver Diamonds
CASSR	15th	3 Silver Diamonds
CASSR	20th	1 Gold Diamond
CASSR	25th	1 Gold + 1 Silver Diamond
CASSR	30th	2 Gold Diamonds
CADAR	1st	CADAR
CADAR	2nd	1 Bronze Star
CADAR	3rd	2 Bronze Stars
CADAR	4th	3 Bronze Stars
CADAR	5th	1 Silver Star
CADAR	10th	2 Silver Stars
CADAR	15th	3 Silver Stars
CADAR	20th	1 Gold Star
CADAR	25th	1 Gold + 1 Silver Star
CADAR	30th	2 Gold Stars
CADAR	35th	2 Gold + 1 Silver Star
CADAR	40th	3 Gold Stars

*** Counterdrug Ribbon - Same as Drill Attendance***

Section 2

All other State Medals/Ribbons

The following Medals and Ribbons are the first award and an Oak Leaf Clusters (OLC) will be worn to denote subsequent awards: CAMV, CAMC, CAOC, CALOM, CAMM, CACM, CAAM, CAETR, CNGFSR

1st	Appropriate Ribbon
2nd	1 Bronze OLC
3rd	2 Bronze OLC
4th	3 Bronze OLC
5th	4 Bronze OLC

A Silver Oak Leaf Cluster is worn for the sixth, 11th, or in lieu of five Bronze Oak Leaf Clusters.

APPENDIX E

ANNOUNCEMENT OF AWARDS

AWARD

Medal of Valor (CAMV)	Permanent Orders
Military Cross (CAMC)	Permanent Orders
Order of California (CAOC)	Permanent Orders
Legion of Merit	Permanent Orders
Medal of Merit (CAMM)	Permanent Orders
Commendation Medal (CACM)	Permanent Orders
Achievement Medal (CAAM)	Permanent Orders
Good Conduct Ribbon/Medal (CAGCR/M)	Permanent Orders
California Service Medal (CASM)	Permanent Orders
Enlisted Trainer's Excellence Ribbon (CAETR)	Permanent Orders
Enlisted Excellence Ribbon (CAEER)	Permanent Orders
Recruiting Achievement Ribbon (CARAR)	Permanent Orders
Federal Service Ribbbon (CNG FSR)	Permanent Orders
State Service Ribbon (CASSR)	Permanent Orders
Drill Attendance Ribbon (CADAR)	Screening of MPRJ
Governor's Outstanding Unit Citation (CAOUC)	Screening of MPRJ
The Adjutant General's Meritorious Unit Citation	Screening of MPRJ

APPENDIX F

CALIFORNIA ARMY NATIONAL GUARD Presentation Authority for State Decorations

State Decorations	Presentation of Award
California Medal of Valor	The Governor
California Military Cross	The Adjutant General or the Governor
Order of California	The Adjutant General or designated representative
Legion of Merit	The Adjutant General or designated representative
California Medal of Merit	Field Grade Officer
California Commendation Medal	Field Grade Officer
California Memorial Medal	Commander or Casualty Assistance Officer

APPENDIX G

QUARTERLY REPORT OF STATE DECORATIONS

For use of this Form, see CAARNG Regulation 600-8-22, CAANGI 36-2803

TO: Joint Force Headquarters ATTN: CAAD-G1-AW P.O. Box 269101 Sacramento, CA 95826-9101 FAX: (916) 854-3396	FROM:	REPORTING PERIOD FROM: TO:
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RANK	MV/MC			OC			LOM			MM			CM			TOTAL		
	RETIREMENT	SERVICE	ACHIEVEMENT															
O-6																		
O-5																		
O-4																		
O-3																		
O-2																		
O-1																		
W-4																		
W-3																		
W-2																		
W-1																		
E-9																		
E-8																		
E-7																		
E-6																		
E-5																		
E-4																		
E-3																		
E-2																		
E-1																		
TOTAL																		

NAME, RANK, TITLE	SIGNATURE	DATE
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CALIFORNIA NATIONAL GUARD MEDALS & RIBBONS



Note: The chart above illustrates the sequential order of the devices and shows how they are worn on each ribbon.

- One bronze leaf cluster
- One silver leaf cluster
- One gold leaf cluster
- One bronze star
- One silver star
- One gold star
- One bronze diamond
- One silver diamond
- One gold diamond
- One Silver Redwood cluster
- One Gold Redwood cluster

APPENDIX I

Individual Request for California State Service Medal (State Military Reserve Soldiers)

LETTERHEAD OF SUBMITTING UNIT

OFFICE SYMBOL (ARIMS NUMBER)

DATE: day month year

MEMORANDUM FOR Award of California State Service Medal

SUBJECT: Request for Award of California State Service Medal

1. In accordance with the provisions of CA ARNG Regulation 600-8-22, I request the following individual be awarded the: _____ as described in Paragraph _____ of the regulation.

a. Grade and Name of Individual nominated for award:

b. SSN:

c. Unit of Assignment:

d. Classification of Award 10 years 15 years 20 years 25 years

e. Specific periods of state service claimed for award including previous award periods.

- 1.
- 2.
- 3.

2. I certify that the facts stated in reference to application for this service ribbon are true and correct to the best of my knowledge.

a. I am making this recommendation/request on behalf of myself

b. I am making this recommendation/request on behalf of another

// signed //
JOHN B. GOODE
CPT, CA SMR

FOR HQ, CA SMR PERSONNEL SECTION USE:

Disposition: Approved Disapproved

Orders published :

Order #

Date:

Copies to Submitting Unit:

// signed //
BOB B. GOODE
LTC, CA SMR
Personnel Officer

APPENDIX J

RECOMMENDATION FOR AWARD (For other than Valor) OF CALIFORNIA STATE MILITARY RESERVE RIBBONS

1. TO:	2. FROM:	3. DATE:
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PART A – PERSONAL DATA

4. BRANCH OF SERVICE: <input type="checkbox"/> ARNG <input type="checkbox"/> ANG <input type="checkbox"/> SMR <input type="checkbox"/> CIVILIAN <input type="checkbox"/> OTHER		
5. RECOMMENDED AWARD: <input type="checkbox"/> SMRTER <input type="checkbox"/> SMREEM <input type="checkbox"/> SMRRAR <input type="checkbox"/> SMRPDR <input type="checkbox"/> SMRMQR <input type="checkbox"/> SMRETR <input type="checkbox"/> SMROSR <input type="checkbox"/> SMRVSR <input type="checkbox"/> SMRDAR <input type="checkbox"/> DEVICE		6. REASON: <input type="checkbox"/> ACH <input type="checkbox"/> SVC <input type="checkbox"/> PCS <input type="checkbox"/> ETS <input type="checkbox"/> RET
7. PERIOD OF AWARD		8. POSTHUMOUS?
a. FROM:	b. TO:	<input type="checkbox"/> YES <input type="checkbox"/> NO
9. PROPOSED PRESENTATION DATE:		
10a. NAME (Last, First, Middle):	10b. RANK	10c. SSN
11. DUTY POSITION / TITLE		12. ORGANIZATION
13. PREVIOUS AWARDS:		
14. RECOMMENDER		
a. NAME	b. TITLE / POSITION	c. ADDRESS
d. SIGNATURE	e. RANK	

PART B – JUSTIFICATION / CITATION / APPROVAL / DISAPPROVAL

20a. JUSTIFICATION (use additional sheets if necessary)
20b. CITATION

21. CERTIFICATION OF ELIGIBILITY AND DATA		
<i>I certify that this individual is eligible for this award in accordance with CAARNG Regulation 600-R-22; and that the information contained in Part A is correct.</i>		a. SIGNATURE
		b. DATE:

22. APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:

d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL UPGRADE TO: DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK

i. COMMENTS

PART C – ORDERS DATA

25. ORDERS ISSUING HEADQUARTERS	25a. ORDER NUMBER (if applicable)	26. APPROVED AWARD
	25b. DATE	
27a. NAME OF ORDERS APPROVAL AUTHORITY	27b. TITLE / POSITION	28. DISTRIBUTION
27c. SIGNATURE	27d. RANK	

APPENDIX J (continued)

**RECOMMENDATION FOR AWARD OF CALIFORNIA STATE MILITARY RESERVE
MERITORIOUS ACHIEVEMENT MEDAL (MAM) AND MILITARY HISTORY MEDAL (MHM)**

1. TO:	2. FROM:	3. DATE:
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PART A – PERSONAL DATA

4. BRANCH OF SERVICE: <input type="checkbox"/> ARNG <input type="checkbox"/> ANG <input type="checkbox"/> SMR <input type="checkbox"/> CIVILIAN <input type="checkbox"/> OTHER		
5. RECOMMENDED AWARD: <input type="checkbox"/> MAM <input type="checkbox"/> MHM	6. REASON: <input type="checkbox"/> ACH <input type="checkbox"/> SVC <input type="checkbox"/> PCS	
<input type="checkbox"/> DEVICE <input type="checkbox"/> INTERIM AWARD GIVEN	<input type="checkbox"/> ETS <input type="checkbox"/> RET	

7. PERIOD OF AWARD		8. POSTHUMOUS? <input type="checkbox"/> YES <input type="checkbox"/> NO	9. PROPOSED PRESENTATION DATE:
a. FROM:	b. TO:		

10a. NAME (Last, First, Middle):	10b. RANK	10c. SSN:
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11. DUTY POSITION / TITLE	12. ORGANIZATION
---------------------------	------------------

13. PREVIOUS AWARDS:

14. RECOMMENDER		
a. NAME	b. TITLE / POSITION	c. ADDRESS
d. SIGNATURE	e. RANK	

PART B – JUSTIFICATION AND CITATION DATA (Use Specific Bullet Examples)

15. ACHIEVEMENT #1

16. ACHIEVEMENT #2

17. ACHIEVEMENT #3

18. ACHIEVEMENT #4

19. PROPOSED CITATION

APPENDIX J (continued)

PART C – RECOMMENDATIONS / APPROVAL / DISAPPROVAL		
20. IMMEDIATE SUPERVISOR / COMMANDER / STAFF OFFICER RECOMMENDATION		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
21. CERTIFICATION OF ELIGIBILITY AND DATA		
<i>I certify that this individual is eligible for this award in accordance with CAARNG Regulation 600-8-22; and that the information contained in Part A is correct.</i>		a. SIGNATURE
		b. DATE:
22. INTERMEDIATE COMMANDER / STAFF OFFICER RECOMMENDATION (OPTIONAL)		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
23. CA SMR MAM APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO: †		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
24. CA SMR MHM APPROVAL AUTHORITY		
a. TO:	b. FROM:	c. DATE:
d. RECOMMEND <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> UPGRADE TO: <input type="checkbox"/> DOWNGRADE TO:		
e. NAME	f. TITLE / POSITION	g. SIGNATURE
		h. RANK
i. COMMENTS		
PART D – ORDERS DATA		
25. ORDERS ISSUING HEADQUARTERS	25a. ORDER NUMBER (if applicable)	26. APPROVED AWARD
		25b. DATE
27a. NAME OF ORDERS APPROVAL AUTHORITY	27b. TITLE / POSITION	28. DISTRIBUTION
27c. SIGNATURE	27d. RANK	

APPENDIX K

CA SMR Form 672B, Application for Outstanding Unit Citation (State Military Reserve Units)

LETTERHEAD OF SUBMITTING UNIT

OFFICE SYMBOL (ARIMS NUMBER)

DATE: day month year

MEMORANDUM FOR Commanding General, HQ, CA SMR

SUBJECT: Request for Award of Outstanding Unit Citation

1. In accordance with the provisions of CA ARNG Regulation 600-8-22, I request my unit be awarded an Outstanding Unit Citation for the period _____ as described in Paragraph _____ of the regulation.

a. Specifics of recommendation (narrative justifying request for award of _____)

() 1. I am making this recommendation/request on behalf of my unit

() 2. I am making this recommendation/request on behalf of another unit

// signed //
JOHN B. GOODE
CPT, CA SMR

FOR HQ, CA SMR PERSONNEL SECTION USE:

Disposition: () Approved () Disapproved by CG, SMR

Date:

Orders published :

Order #

Date:

Copies to Submitting Unit:

// signed //
BOB B. GOODE
LTC, CA SMR
Personnel Officer

CALIFORNIA STATE MILITARY RESERVE AWARDS



CA SMR
Training
Excellence
Ribbon

CA SMR
Enlisted
Excellence
Medal

CA SMR
Recruiting
Achievment
Ribbon

CA SMR
Professional
Development
Ribbon



CA SMR
Military
History
Medal



CA SMR
Mission
Qualification
Ribbon

CA SMR
Emergency
Training
Ribbon

CA SMR
Outstanding
Services
Ribbon

CA SMR
Volunteer
Service
Ribbon



CA SMR
Drill
Attendance
Ribbon

CA SMR
Outstanding
Unit
Citation

Note: The chart above illustrates the sequential order of the devices and shows how they are worn on each ribbon.

-  One bronze oak leaf cluster
-  One Silver Oak Leaf Cluster
-  One bronze star
-  One silver star

APPENDIX M

COUNTERDRUG SERVICE RIBBON (CACDSR) CERTIFICATE OF ELIGIBILITY

(Temporary / Short Tours)

1a. NAME: (Last, First, Middle)	1b. RANK:	1c. SSN:
2. COUNTERDRUG TEAM:	3. COUNTERDRUG MISSION NUMBER:	

4. CURRENT (M-Day) UNIT OF ASSIGNMENT AND ADDRESS:

5. COUNTERDRUG PERIODS (Attach a copy of each order):

From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____
From _____	To _____	Order#/Date _____

AUTHORITY DATA

6a. APPROVAL AUTHORITY: COUNTERDRUG TASK FORCE ATTN: CAJS-CD-J1 10620 Mather Boulevard Mather, CA 95655-4125	6b. REFERENCE NUMBER 6c. DATE	
7a. NAME / RANK 8. DISTRIBUTION:	7b. TITLE / POSITION 7c. SIGNATURE	1 - UNIT 1 - MILPO 1 - SM

COUNTERDRUG SERVICE RIBBON (CACDSR) CERTIFICATE OF ELIGIBILITY

(Long Tour)

1a. NAME: (Last, First, Middle)	1b. RANK:	1c. SSN:
2. COUNTERDRUG TEAM:	3. COUNTERDRUG MISSION NUMBER:	
4. CURRENT (M-Day) UNIT OF ASSIGNMENT AND ADDRESS:		

5. COUNTERDRUG DUTY PERIODS:

Initial Hire Date:

From _____	To _____	1 Year	_____ Ribbon
From _____	To _____	2 Years	_____ 1 Bronze Star
From _____	To _____	3 years	_____ 2 Bronze Stars
From _____	To _____	4 Years	_____ 3 Bronze Stars
From _____	To _____	5 Years	_____ 1 Silver Star
From _____	To _____	10 Years	_____ 2 Silver Stars
From _____	To _____	15 Years	_____ 3 Silver Stars
From _____	To _____	20 Years	_____ 1 Gold Star
From _____	To _____	25 Years	_____ 2 Gold Stars

AUTHORITY DATA

6a. APPROVAL AUTHORITY: COUNTERDRUG TASK FORCE ATTN: CAJS-CD-J1 10620 Mather Boulevard Mather, CA 95655-4125	6b. REFERENCE NUMBER	
	6c. DATE	
7a. NAME / RANK	7b. TITLE / POSITION	8. DISTRIBUTION: 1 - UNIT 1 - MILPO 1 - SM
	7c. SIGNATURE	